

MINUTES
Deep Cove PAC Annual General Meeting
February 17, 2010

Present: Chris Swain – Co-President
Karen Gartside – Co-President
Grace Owen – COPACS Representative
Martine Lunke – Special Events Coordinator
Suzanne Demers – Newsletter Editor
Tara Houle - Treasurer
Julie Newman – Secretary
Lisa Coulson – CPF Representative
5 PAC members

Absent: Christine Kenwood – Past President
Vik Peck – CPF Representative
Susan Fidyk – CPF Representative
Cindy Greenway – Parent Education

Admin. Present: Rob Carere – Principal

Admin. Absent: Shelley Hardcastle – Vice Principal

Co-President Karen Gartside introduced Dennis Powell, Coordinator of Services for SD63. Dennis answered questions regarding bussing. He indicated that there are no additional funds to pay for a bus from the Lands End area to Bayside. However, the board might consider a bus route paid for by parents whose children would use that service. Parents with ideas should contact Dennis directly (rather than approaching the board first). Dennis also addressed questions about bus procedures during emergencies.

Administration Report

Rob Carere – Principal

- Expressed thanks to Chris & Karen for their role as Co-Presidents this past year, as well as all other executive members.
- The Grade 4's will finish their Foundational Skills Assessments this week.
- The Grade 4's participated in a Robotics field trip at U Vic this week.
- Phase 1 of the courtyard revitalization is complete. A big thank-you to Louise Boutin for planning & overseeing the project!
- Students have raised \$5,000 in 10 days for 3 different fundraisers - \$2,000 for Elise Schoenrank's laptop, \$2,000 for Jump Rope for Heart, & nearly \$1,000 for Haiti relief (organized by a Grade 5 student).

Executive Reports

Karen Gartside & Chris Swain – Co-Presidents

- Karen recapped PAC-supported activities during the last year, including bringing in the potter artist-in-residence, Grade 4 Robotics field trip, Dansko, recycling bins to enhance classroom recycling, and some technology items still to be purchased. The Christmas Fair was a huge success as well.
- Chris noted the completion of phase 1 of the courtyard revitalization project as another PAC success, under the direction of parent & landscape architect Louise Boutin.

Tara Houle – Treasurer

- The Christmas Fair netted approximately \$21,000!
- Tara has bank statements available for anyone interested in seeing them.

Suzanne Demers – Newsletter Editor

- Suzanne would like to include more photos in the newsletter, which involves implementing parent permission forms.

Martine Lunke – Special Events Coordinator

- PAC-sponsored special events in the last year have included Teacher Appreciation Day, the Lesotho Luncheon, and farewell gifts to staff who retired.

Grace Owen – COPACS Representative

- The most recent COPACS meeting included discussion on full day kindergarten (which will be available to some schools in SD63 this fall, and to all district schools in September 2011).
- Budget cuts were also addressed, as the district looks ahead to an approximate 4 million shortfall this year.
- Superintendent Kevin Elder is looking into the possibility of an alternate school calendar – i.e., a shorter summer holiday (6 weeks) or year-round schooling with several smaller breaks throughout the year. The rationale is to promote more continuity in learning. Some of the alternate calendar models could also help to streamline operating costs.

Business

1. **Lesotho**: We have raised \$9,121.50 for Help Lesotho this past year! All of this money, with the exception of a \$500 anonymous donation through the Victoria Foundation, came through the Deep Cove School community.
2. **Budget**:
 - The proposed budget for 2010-11 (see attached) is approximately \$6,000 less than last year's budget. It has been streamlined to more accurately reflect actual spending. Karen Gartside made a motion to accept the proposed budget as

presented (with a slight increase of funds for the Grade 5 Luncheon from \$250 to \$300). Martine Lunke seconded, and the motion carried.

- Tara Houle explained that the PAC has a contingency fund of \$20,000 that is held separately (this is held in the event that a Christmas Fair is ever cancelled).
 - Separate from the annual budget and the \$20,000 contingency fund, the PAC has approximately \$20,000 of accumulated funds in the bank. These funds should be spent while the parents who worked to raise them still have children in the school. Karen Gartside motioned to approve in principle the presentation of a one-time Special Funding Request budget (max. of \$15,000), to be approved at the April AGM. Tara Houle seconded, and the motion carried.
3. **French Book Fair**: A few more volunteers are needed for the French Book Fair, being held the week of Feb. 22-26.
 4. **PAC Election**
 - Candidates were posted on the PAC bulletin board. Since no additional candidates came forward seeking those positions, those candidates will stand for the 2010-11 executive (no vote needed).
 - The 2010 PAC Executive consists of
 - Leslie MacLaughlin has agreed to take on an Associate position as Christmas Fair Coordinator. Up to 3 additional Associate positions could still be filled. (Previous Associate positions have included Special Events Coordinator, Parent Ed. Coordinator & Volunteer Coordinator. Associate positions are flexible and could include a variety of options, depending on the skills/interests of the member holding the position.)
 - The Treasurer position is still vacant and needs to be filled, according to our PAC Constitution.
 - Because no nominations came from the floor for any of the vacant positions, the executive can now appoint those positions (no vote is required).
 5. **Thank-you** to executive members who have finished their terms – your hard work is appreciated!

Respectfully Submitted,

Julie Newman
Secretary